

SANILAC TOWNSHIP BOARD  
REGULAR MEETING  
Thursday, August 12, 2021  
6:00 P.M.

OPENING OF MEETING:

Supervisor Kelly called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

ROLL CALL:

Members Present: Supervisor Dan Kelly, Trustee Jeff Lyall, Trustee William Noelke, Treasurer Dru Moran and Clerk Suzanne Shagena.

Absent: None

Guests Present, Renzie Milarch, Zoning Administrator, Arthur Schlichting, Assessor, Dan Finn, Andrea Rodd and Ray Castillo.

ADDITIONS /CORRECTIONS TO AGENDA:

None.

Motion by Lyall, seconded by Shagena, to approve the agenda as presented.  
CARRIED.

APPOINTMENTS:

Andrea Roddy with J.D. & Associates appeared before the board to discuss three parcels located on Applegate Road that were sold in 2020. The deeds have been recorded with the Register of Deeds office however no parcel id numbers have been issued at the township level nor tax bills issued to the new owners. Dan Finn of 1090 S. Lakeshore Rd, also concerned as he has not received a tax bill for his property that he recently purchased. All issues directed to the Assessor for further information.

PUBLIC COMMENTS:

Zoning Administrator Milarch gave an update on the schedule for gravel patching and brining on township local roads. He also discussed DTE's representatives presentation at the last planning commission meeting and future ordinances.

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CONSENT AGENGA:

- a. Board Minutes of 07/08/21.
- b. Public Hearing Minutes of 06/10/21.
- c. Special Board Meeting Minutes of 08/06/21.
- d. Accounts Payable — General Fund and Water Operating Bills.
- e. Payroll for August 2021.
- f. Treasurer's Report.
- g. Zoning Administrator's Report.
- h. Planning Commission Minutes of 08/05/21.

Motion by Shagena, seconded by Moran, to approve the consent agenda.  
CARRIED.

The following reports were presented:

- *Fire Authority Report*
- *Water Operations Report*
- *Assessor's Report*

Motion by Noelke, seconded by Lyall, to approve the reports as presented.  
CARRIED.

Motion by Lyall, seconded by Kelly, to authorize the Water Administrator, to order all necessary water meters, meter pits and water equipment for the township when necessary. CARRIED.

OLD BUSINESS:

The board discussed the township water services fees, along with water turn on and turn off fees. Motion by Noelke, seconded Shagena, to eliminate Sanilac Township's Water Turn On/Turn Off Fees and to maintain the O & M Service Fee of \$75.00 per quarter. CARRIED.

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NEW BUSINESS:

The board discussed the American Rescue Plan (ARPA) funds available for non-entities, which includes Sanilac Township. Motion by Moran, seconded by Kelly, to approve Sanilac Townships ARPA Application, acceptance of ARPA funds, and Sanilac Township's Federal Procurement Conflict of Interest Policy. CARRIED.

Trustee Noelke and Treasurer Moran will provide REU and assessment figures at the September meeting for the cottage located at the Neverouck Estate.

The Board reviewed the Planning Commission's 2020-2021 Annual Report. Motion by Moran, seconded by Kelly, to accept Sanilac Townships' Planning Commission 2020-2021 Annual Report. CARRIED.

The board reviewed Mrs. Jahn's tax interest refund request. No action taken.

The board reviewed Ken Kingsley's proposal for water connection for the Lexington County Park #2. Motion by Kelly, seconded by Shagena, to prepare a water proposal for Lexington County Park #2, to connect to the Sanilac Township Water Line. Said proposal will include 4.25 REU's, tap in fee, assessment fee costs which can be paid up front or over a 20-year sequence, and that Sanilac Township will provide the meter and reduce pressure zone backflow preventor for said water hookup. CARRIED.

The board reviewed an invoice received from the Sanilac County Treasurer for fees assessed in error to Michael Brumitt. Motion by Noelke, seconded by Moran, to pay the invoice to the Sanilac County Treasurer in the amount of \$120.82, for fees assessed in error to Michael Brumitt. CARRIED.

The board read a thank you note from the St. John's Lutheran Church Ladies Aid for the use of the Township Hall for their recent bake sale.

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Motion by Lyall, seconded by Kelly, to enter into closed session at 7:20 PM to discuss employment contracts. Roll Call Vote: Lyall; yes, Moran; yes, Kelly; yes, Shagena; yes, Noelke; yes. CARRIED

Motion by Noelke, seconded by Kelly, to come out of closed session at 8:08 PM. CARRIED.

Motion by Kelly, seconded by Noelke, to prepare and offer a contract for the Zoning Administrator retroactive to August 1, 2021 through June 30, 2022. CARRIED.

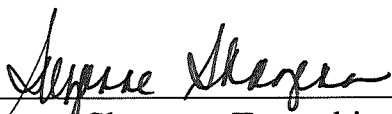
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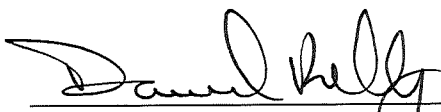
None.

CORRESPONDENCE:

None.

Motion by Noelke, seconded by Kelly, to adjourn the meeting at 8:10 P.M. CARRIED.

  
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Suzanne Shagena, Township Clerk

  
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Dan Kelly, Township Supervisor