

SANILAC TOWNSHIP BOARD
REGULAR MEETING
Tuesday, February 11, 2020
4:30 P.M.

OPENING OF MEETING:

Supervisor Kelly called the meeting to order at 4:30 P.M.

PLEDGE OF ALLIGENCE

ROLL CALL:

Members Present: Supervisor Dan Kelly, Clerk Suzanne Shagena, Trustee Jeff Lyall, Trustee Art Schlichting and Treasurer Chuck Basler.

ADDITIONS/DELETIONS TO AGENDA

Motion by Shagena, seconded by Lyall, to approve the agenda as presented.
CARRIED.

APPOINTMENTS:

None.

PUBLIC COMMENTS:

Frank Mossett of 701 South Lakeshore Road appeared before the board with a request for permission to use the driveway located at the Township's Water Tower. Mr. Mossett is attempting to repair his lakefront lawn and prevent any further erosion from the highwater levels. He is having materials brought in to make the necessary repairs, however the slope of his driveway doesn't allow for the necessary materials and equipment to be delivered to the proper location. The township notified Mr. Mossett that the Supervisor would contact the township's attorney for a recommendation on his request and check on liability issues. Further, the township would required a copy of the liability insurance policy which would need to include Sanilac Township as an additional insured.

CONSENT AGENDA:

- a. Board Minutes 01/07/20
- b. Accounts Payable – General Fund and Water Operating Bills
- c. Payroll for February 2020
- d. Planning Commission Minutes 02/06/20
- e. Treasurer's Report

Motion by Basler, seconded by Shagena, to approve the consent agenda. CARRIED

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- *Fire Authority Report* – Lyall reported that the next SEFA Board meeting is scheduled for Tuesday, March 9, 2020. The air compressor used for filling air packs has been checked and certified. A potential lease with the Village for the Fire Hall is still being worked on.
- *Water Operations Update* – The work at 3189 S. Lakeshore Road has been completed by Weiss Excavating. The Village of Lexington is working on a USDA Grant Application for updates to their water plant. The Village of Port Sanilac has submitted plans to the DEQ and are awaiting approval and funding from the USDA.
- *Assessor's Report* – Schlichting reported that during the month of January he has been working on the assessment rolls and has them completed. Assessments will be mail on the 26th. The Board of Review's organizational meeting is scheduled for March 3rd and appointment with the public will be on March 11th and 12th, 2020.
- *Zoning Administrator's Report* – The Zoning Administrator's Report showed two permits had been issued with another permit pending.

Motion by Lyall, seconded by Shagena, to approve the reports as presented.
CARRIED.

OLD BUSINESS:

Information and material recommendations have been compiled for the township roof specs. A bid package will be prepared for board review and approval in March. The Water Committee will be scheduling a meeting to review all information received and make a recommendation for the townships water base rate for next month's meeting. The Water Ordinance will be reviewed to determine verbiage for amendment to the ordinance with regards to emergency water shut offs.

The board reviewed and discuss the proposed On-Site Wind Energy Systems Ordinance. Motion by Kelly, seconded by Schlichting, to approve the On-Site Wind Energy Systems Ordinance with the wording modification of Section 5.16(b)(d)(1) Maximum Height not to exceed One Hundred (100) feet. CARRIED.

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The board reviewed and discussed the proposed Solar Energy Ordinance. Motion by Kelly, seconded by Shagena, to approve the Solar Energy Ordinance with the wording modification of Section 6.52(f)(3) Minimum Parcel Size of five acres, Sections 6.52(f)(4) and 6.52(e)(1)B(i) Maximum Height of 20 feet and Section 6.52(f)(6) Setback be at least 25 feet. CARRIED.

The board reviewed prices received for annual generator maintenance. These vendors will be contacted to submit a yearly Generator Maintenance Contract with the township. These proposals will be reviewed at the next meeting.

The board reviewed pricing from Applied Imaging and Brady's Business System for the purchase of a copier/printer/scanner/fax. Motion by Lyall, seconded by Basler, to purchase from the low bidder, Applied Imaging, a Ricoh MP C307, copier/printer/scanner/fax at a cost of \$2442.00. CARRIED.

Motion by Shagena, seconded by Basler, to approve the 2020 Contract for Seasonal Dust Control with Wilkinson Corporation. CARRIED.

NEW BUSINESS:

The board reviewed a contract from the Sanilac County Road Commission for the replacement of a culvert on State Road 2600' north of Washington Road. Motion by Basler, seconded by Schlichting, to approve the contract with the Sanilac County Road Commission for the replacement of a culvert on State Road 2600' north of Washington Road at cost of \$2027.70. CARRIED.

Clerk Shagena reported the township will have three elections in 2020 starting with the March Presidential Primary. She recommended an increase in pay for election inspectors and the election chairperson. Motion by Basler, seconded by Schlichting, to increase the hourly pay for township Election Inspectors to \$15.00 per hour and to increase the pay for the Election Chairperson to \$850.00 per election. CARRIED.

Supervisor Kelly appointed Kurtis Steeb to fill a vacancy on the Township Planning Commission and reappointed Mary Ann Milarch to the Township Planning Commission.

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Motion by Lyall, seconded by Shagena, to confirm the appointment of Kurtis Steeb to fill the vacancy on the Sanilac Township Planning Commission effective February 11, 2020 – May 5, 2021, and the reappointment of Mary Ann Milarch to the Sanilac Township Planning Commission for a three-year term starting May 5, 2019 – May 5, 2022. CARRIED.

Supervisor Kelly appointed Dennis Griffith to the Zoning Board of Appeals and Larry Schommer as Alternate for the Zoning Board of Appeals. Motion by Kelly, seconded by Basler, to confirm the appointment of Dennis Griffith to the Zoning Board of Appeals and Larry Schommer as Alternate to the Zoning Board of Appeals, each for a three years-year term starting February 11, 2020 – May 5, 2023. CARRIED.

Motion by Kelly, seconded by Basler, to allow Frank Mossett one day access to use the township water tower driveway upon him providing proof of liability insurance that lists the Township of Sanilac as an additional insured. CARRIED.

OTHER:

Trustee Lyall reported that Dell Hardison will be completing some electrical work in the basement of the township hall.

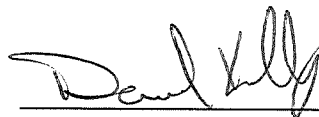
CORRESPONDENCE:

None.

Motion by Basler, seconded by Kelly, to adjourn the meeting at 6:10 P.M. CARRIED.



Suzanne Shagena, Township Clerk



Dan Kelly, Township Supervisor