

SANILAC TOWNSHIP BOARD
REGULAR MEETING
Thursday, October 13, 2022
6:00 P.M.

OPENING OF MEETING:

Township Clerk Shagena called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

ROLL CALL:

Members Present: Trustee Jeff Lyall, Trustee William Noelke, Treasurer Dru Moran, and Clerk Suzanne Shagena.

Absent: Supervisor Dan Kelly.

Guests Present: Kurtis Steeb, Zoning Administrator, Robert Dear, Dan Finn, Art Schlichting, Ken Wimmer, George and Janet OConnor.

Motion by Shagena, seconded by Lyall, to appoint Trustee Noelke to conduct the meeting in Supervisor Kelly's absence. CARRIED.

ADDITIONS/CORRECTIONS TO AGENDA:

Motion by Shagena, seconded by Moran, to approve the agenda as presented. CARRIED.

COUNTY COMMISSIONER'S UPDATE:

Commissioner Sarkella was unable to attend, however his email with information as to what was taking place at the county level was read by Clerk Shagena.

PUBLIC COMMENTS:

Dan Finn inquired on the agenda item listed as SCRC Gravel Agreement for 1 Mile of Goetze Rd. He had traveled between Custer Rd and Snover Rd and said it was rough.

CONSENT AGENDA:

- a. Board Minutes of 09/08/22
- b. Accounts Payable — General Fund and Water Operating Bills.
- c. Payroll for October 2022.
- d. Treasurer's Report
- e. Zoning Administrator's Report.
- f. Planning Commission Minutes – 10/06/22

Motion by Lyall, seconded by Moran, to approve the consent agenda. CARRIED.

The following reports were presented:

- *Fire Authority Report*

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- *Water Operations Report*

Motion by Moran, seconded by Lyall, to approve sending letters to property owners on Townsend Road regarding potential installation of the Municipal Waterline west along Townsend Road from M-25. CARRIED.

- *Assessor's Report*

Two land division requests were presented for approval:

- a. Ray Sopha to split 10 acres of vacant land on Walker Rd east of Greening into four 2.5-acre parcels.
- b. Kurtis Steeb to split off 2.46 acres from 50 acres located at 2595 S. State Rd.

Motion by Noelke, seconded by Moran, to approve the land division request for Ray Sopha, to split 10 acres, property id number: 210-014-300-060-00, located on Walker Road east of Greening Road in Sanilac Township, into four 2.5-acre parcels. CARRIED.

Motion by Shagena, seconded by Moran, to approve the land division request for Kurtis Steeb, to split 2.46-acres including the house from the parcels 50 acres, property id number: 210-032-200-050-02, located at 2595 S. State Rd, in Sanilac Township with remaining 47.54 acres of vacant land. MOTION CARRIED WITH TRUSTEE NOELKE ABSTAINING FROM VOTING.

Motion by Shagena, seconded by Lyall, to approve the reports as presented. CARRIED.

OLD BUSINESS:

Copies of the Township's current Fee Schedule, along with fee schedules from other municipalities were provided to the board for review. Motion by Noelke, seconded by Lyall, to table the fee schedule until the November meeting in order to have proper time to review all of the materials. CARRIED.

NEW BUSINESS:

A new website development proposal from the Shumaker Group was reviewed and issues with the current website discussed. Motion by Noelke, seconded by Lyall, to approve the Gold Package, Option A website proposal from the Shumaker Group at a cost of \$2,250.00. CARRIED.

An agreement was received from the Sanilac County Road Commission for an additional 300 tons of gravel on Goetze Rd between Custer Rd and Snover Rd at a cost of \$3483.00.

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Motion by Shagena, seconded by Moran, to approve the agreement with the Sanilac County Road Commission for Gravel Patching on Goetze Rd between Custer Rd and Snover Rd at a cost of \$3,483.00. CARRIED.

Trustee Noelke discussed the Planning Commission and their work on an ordinance for Short Term Rentals. He asked the board to look over some research materials that the Planning Commission have put together to determine if we want to pursue an ordinance for the same.

A quote from Precision Computer Solutions, Inc., was presented for review for the purchase and installation of a new WIFI Access point. The existing WIFI Access point is coming to the end of its life per the manufacturer and will no longer be supported. Motion by Shagena, seconded by Moran, to approve the purchase and installation of a Datto AP440 (WIFI Access Point) from Precision Computer Solutions, Inc, at a cost of \$781.00. CARRIED.

A PA 116 request from Robert and Deborah Mintz, for 23.4-acres located on the north side of Washington Rd west of Greening Rd was presented for approval. Motion by Moran, seconded by Lyall, to approve the PA 116 request for Robert and Deborah Mintz. CARRIED.

A water leak at 2881 Lakeshore Rd, Applegate, occurred in July of 2022 with approximately 85,000 gallons of water being used and unmetered. The water leak broke off before the connection to the water meter, therefore no water loss went through the meter. Prior to billing for the usage, a determination as to how to calculate the bill was requested by the water billing department. Motion by Noelke, seconded by Moran, to bill for 85,000 gallons of water at the current billing rate of \$5.25 per 1000 gallons. CARRIED.

The water account at 1877 S. Lakeshore Rd has had unmetered service since January of 2018. The homeowner was contacted and it has been determined that the water meter had been disconnected and the waterline run to by-pass the meter. Homeowner claims the meter was leaking so he unhooked it. His account shows no records of his contacting anyone with this issue. The water department is requesting determination on how to bill homeowner for unmetered usage. A work order was sent to have the water shut off and it was completed August 1, 2022. The homeowner will also need to purchase a new meter. A determination will be discussed at the November meeting in order to review any prior usage history.

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Motion by Noelke, seconded by Moran, that if a request is made by the Port Sanilac Parks & Recreation Department and/or the Port Sanilac Business Association, to approve the use of the township hall for any Halloween activities with the appropriate Township Hall Agreement being completed. CARRIED.

Trustee Lyall reported that the flag pole outside of the township hall is damaged and needs some repair work. Due to the height of the pole, a bucket truck will be needed to complete the repairs. Motion by Moran, seconded by Noelke, to approve the repair work for the township flag pole with Trustee Lyall coordinating the necessary repairs. CARRIED.

OTHER:

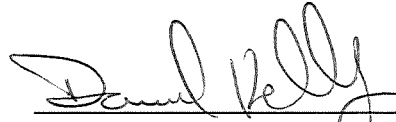
Trustee Noelke reported that the 2021-2022 Planning Commission Annual Report has been completed.

CORRESPONDENCE: None.

Motion by Noelke, seconded by Shagena, to adjourn the meeting at 6:50 P.M. CARRIED.



Suzanne Shagena, Township Clerk



Dan Kelly, Township Supervisor