

**Minutes**  
**Sanilac Township Planning Commission**

November 3, 2022 6:00 PM  
Sanilac Township Hall  
Port Sanilac, MI 48469

**Meeting Called to Order** at 6:00 PM by Chair John Goike

**Pledge of Allegiance**

**Members Present:** Bob Dear, Corinne Falls, Dan Finn, John Goike, Branden Mack,  
Board Representative Bill Noelke, Zoning Administrator Kurtis Steeb

Guests: (4) Rick Scavarda, Don Goshorn, Michael Duane, Anthony Pellegrino

**Additions to the Agenda:** County Master Plan Meeting

**Approve Agenda:** *Motion “to approve the agenda” by B. Noelke, seconded by C. Falls; Motion passed*

**Public Comment/Communications:** Rick Scavarda spoke about short-term rentals. He stated that since short-term rentals are not allowed in lakefront residential zoning the township should be enforcing that.

**Approve Minutes:**

*Motion by B. Mack ”to approve the minutes of the October 6, 2022 Regular Meeting”, seconded by D. Finn; Motion passed*

**Board Representative Report:** none

**Zoning Administrator Report:**

Permits

1. Demolish old house & rebuild new home 1669 S. Lakeshore Rd. (Approved)
2. Demolish old house & rebuild new home 1691 S. Lakeshore Rd. (Approved)
3. Deck & entry way covers 535 N. Lakeshore Rd (Approved)
4. Home addition 676 N. Lakeshore Rd. (Approved)

Zoning Administrator Steeb also stated that there are two violations he is looking into, and he has already sent violation notices out.

**Old Business:**

1. Change of Meeting Time for 2023: Discussion about changing the Planning Commission meeting time to 6:00 PM.

*Motion by B. Noelke “to change next year’s Planning Commission meeting time to 6:00 PM the first Thursday of each month”, seconded by C. Falls; Motion passed*

## **Minutes**

### **Sanilac Township Planning Commission**

2. Short Term Rentals: B. Mack lead continued discussions about occupancy and septic systems:
  - a) For maximum number of occupants in a single-family dwelling, the general consensus was for 2 persons per bedroom, plus 2 additional persons per finished story, and attics and basements would require an inspection to make sure that egress requirements are met. There were also discussions about whether or not occupancy should include minor children under 18 years of age and how many, and whether or not a maximum occupancy number should also be established per residence.
  - b) For septic systems the feeling was that, if there are no public water or sanitary sewer systems, inspections by the County Health Department should be required of the owner every two or three years to obtain a certificate indicating that the residence has adequate septic pumping.

#### **New Business:**

1. County Master Plan Meeting: J. Goike attended the County Master Plan meeting at the Bark Shanty in Port Sanilac. Discussions were about what the county was doing right, where the county needed to be in the future, affordable housing, senior citizen communities, what attractions would bring more people to the county, a need to draw more young people to the county, and some kind of a county communication link. He stated that it was a visionary type of meeting.

#### **Upcoming Meetings:**

Next Regular meeting Thursday, December 1, 2022 at 6:00 P.M.

**Motion to Adjourn** by C. Falls

**Meeting Adjourned:** by Chair John Goike at 7:05 PM

Submitted by: Bob Dear  
Planning Commission Secretary