

**Minutes**  
**Sanilac Township Planning Commission**

October 6, 2022 7:00 PM  
Sanilac Township Hall  
Port Sanilac, MI 48469

**Meeting Called to Order** at 7:00 PM by Chair John Goike

**Pledge of Allegiance**

Chairman Goike welcomed new member Dan Finn to the Planning Commission.

**Members Present:** Bob Dear, Corinne Falls, Dan Finn, John Goike, Branden Mack,  
Board Representative Bill Noelke, Zoning Administrator Kurtis Steeb

Guests: (1) TJ Thompson from an organization called Community Input

**Additions to the Agenda:** 2020 Census Statistics for the Township added to New Business

**Approve Agenda:** *Motion to approve the agenda by C. Falls, seconded by D. Finn; Motion passed*

**Public Comment/Communications:** None

**Approve Minutes:**

*Motion by B. Noelke "to approve the minutes of the September 1, 2022 Regular Meeting", seconded by B. Mack; Motion passed*

**Board Representative Report:** B. Noelke mentioned the Township Board's concern about the short-term rental issue. He said that he would ask the board about their concerns in lieu of the information from MTA on the House and Senate bills, and what they think about inspections/enforcement.

**Zoning Administrator Report:**

Permits

1. Garden shed & deck at 1635 S. Lakeshore Rd (Approved)
2. Removal of trailer & new house at 5695 Custer Rd (Approved)
3. Porch, garage, & deck at 1910 S. Lakeshore Rd (Approved)

Zoning Administrator Steeb also stated that there are two violations that he is looking into. One concerns a shed placed on a piece of property with no permit, and the other concern was excessive trash on a piece of property.

**Old Business:**

1. Short Term Rentals: B. Mack handed out a draft he had made of information from several ordinances. The draft contained 15 different topics for discussion. Three topics discussed tonight were a 24-hour Contact Person, Postings, and Pets. General agreement was that the following should be included in an ordinance:

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- a. an agent or owner who lives within 30 miles, and can be contacted any time of day or night in case of a problem or complaint
  - b. a requirement for a landline phone at the rental along with a posting of the address in the rental home and out at the road for emergency response personnel
  - c. only 2 dogs per rental allowed, and dogs should be kept on a leash at all times and not left unattended overnight
2. Planning Commission Annual Report: B. Dear presented a final draft of the Annual Report with member's conference/workshop information added.

*Motion by B. Noelke "to accept the Annual Report", seconded by C. Falls; motion passed*

### **New Business:**

1. Change of Meeting Time for 2023: A short discussion of possibly changing the meeting time to 6:00 PM year round beginning in January of 2023. The commission will ask Zoning Administrator K. Steeb for his input at the next meeting, since he works later and farms. Other members were in general agreement about changing the time.
2. 2020 Census Statistics for Township: B. Dear handed out 2020 Census data that compared Sanilac Township to the Village of Port Sanilac, Sanilac County, and the State of Michigan for members to review.

### **Upcoming Meetings:**

Next Regular meeting Thursday, November 3, 2022 at 6:00 P.M.

**Motion to Adjourn** by D. Finn

**Meeting Adjourned:** by Chair John Goike at 8:12 PM

Submitted by: Bob Dear  
Planning Commission Secretary