

SANILAC TOWNSHIP BOARD
REGULAR MEETING
Thursday, May 11, 2023
6:00 P.M.

OPENING OF MEETING:

Clerk Shagena called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

ROLL CALL:

Members Present: Trustee Jeff Lyall, Trustee William Noelke, Treasurer Dru Moran, and Clerk Suzanne Shagena.

Members Absent: Supervisor Dan Kelly.

Guests Present: Sanilac County Road Commission Foreman Ray Garrett, County Commissioner William Sarkella, Art Schlichting, Ken Wimmer, John Goike and Anthony Tumminia.

ADDITIONS, CORRECTIONS AND DELETIONS TO AGENDA:

MOTION by Lyall, seconded by Moran, to approve the agenda as presented. CARRIED.

MOTION by Shagena, seconded by Moran, for Trustee Noelke to chair the May 11, 2023 township meeting in Supervisor Kelly's absence. CARRIED.

CONSENT AGENDA:

- a. Board Minutes of 04/13/23
- b. Accounts Payable — General Fund and Water Operating Claims.
- c. Payroll for May 2023.
- d. Zoning Administrator's Report.
- e. Planning Commission Minutes – 05/04/2023.

MOTION by Lyall, seconded by Noelke, to approve the consent agenda.

COUNTY COMMISSIONER'S UPDATE:

Commissioner Sarkella provided updates at the county level.

APPOINTMENTS:

None.

CORRESPONDENCE:

A letter dated May 10, 2023, from SEFA Chairman Jon Davis, provided notification of the Sanilac East Fire Authority Board's motion of May 9, 2023, to dissolve the Authority per Article XX (20) of the Articles of Incorporation, was read. Letter to be filed and the Sanilac Township Board taking no action as their representatives voted no to the dissolution motion of May 9, 2023.

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PUBLIC COMMENTS:

Ken Wimmer inquired as to whether Sanilac Township has considered requesting arbitration under Article 21 of SEFA's Articles of Incorporation. Ray Garrett introduced himself and notified the board that the township's first application of calcium chloride is scheduled for the week of May 15, 2023.

REPORTS:

The following reports were presented:

- *Treasurer* – Reviewed and to be filed.
- *Water Operations* – Reviewed and to be filed.
- *Fire Authority Report* – During the May 9, 2023, meeting, Al Daum, Forester Township, motioned to dissolve SEFA per Article XX (20) of the Articles of Incorporation in 180 days, motion was supported by Ray Mach, Village of Port Sanilac. Per a roll call vote of 5-2, motion passed. Sanilac Township's SEFA representatives voted no.
- *Assessor's Report* – Finalizing the 2023 assessment roll, March Board of Review reporting and preparation of 2024 data base. The following for approval:
 - a. Anthony Tumminia to split 9.976 acres located at the south west corner of East Sanilac Rd and Huron View Rd into three parcels.
 - b. The land division request for Reinhold and Linda Ploep located on Greening Road south of Washington Road will be turned over to the Zoning Administrator to review township ordinance prior to split being approved.

MOTION by Noelke, seconded by Lyall, to approve the land division request for Anthony Tumminia to split 9.976 acres into three parcels, parcel id number: 210-004-100-010-00, located at the south west corner of East Sanilac Rd and Huron View Rd in Sanilac Township. CARRIED.

MOTION by Shagena, seconded by Moran, to approve the reports as presented. CARRIED.

UNFINISHED BUSINESS:

The board will review and present changes to current permit fees at its June Budget Working Meeting prior to adopting fees and adopting the 2023-2024 budget.

Trustee Noelke to proceed with Small Claims action to collect the Coburn unpaid fire hydrant usage bill.

NEW BUSINESS:

An agreement for the replacement of a deteriorated culvert on Goetze Rd north of Hyde Rd was presented for approval. MOTION by Noelke, seconded by Moran,

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to approve the agreement with the Sanilac County Road Commission for the replacement of a culvert located on Goetze Rd 787' north of Hyde Road, with replacement costs to be split with Washington Township, at a cost of \$1040.60 for each township. CARRIED.

A PA 116 request from Robert and Deborah Mintz, for 75 acres located on east side of North Ridge Road south of Basler Road was presented for approval. MOTION by Moran, seconded by Shagena, to approve the PA 116 request for Robert and Deborah Mintz. CARRIED.

The Planning Commission have several items that they are working on that may require hiring a consultant to assist in drafting ordinances. The Planning Commission would like a budget for 2023-2024 in order to plan for future consultant expenses and updated the Township's Master Plan. Clerk Shagena to review with Bob Dear in order to project necessary expenses that can be included in the upcoming 2023-2024 general fund budget. MOTION by Noelke, seconded by Lyall, to approve Planning Commission member Branden Mack, contacting Wade Trim for price quotes for consulting services for a short-term rental ordinance. CARRIED.

The board reviewed a General Services Agreement from Townley Engineering, LLC. MOTION by Noelke, seconded by Moran, to approve the General Services Agreement with Townley Engineering, LLC, for engineering services for the Sanilac Township Water Project. CARRIED.

James Foucher, of 316 North Lakeshore, requesting water hookup for parcel located across the street. Original water assessment assigned to original property owner and then property split and sold. Tabled for further review to determine review water assessment.

The board reviewed a request from Matthew Schommer for the use of the Township Hall on Sunday, July 2, 2023, for an art show. MOTION by Shagena, seconded by Moran, to approve the use of the Sanilac Township Hall by Matthew Schommer for Sunday, July 2, 2023, from 9:00 AM to 6:00 PM, upon completion of the Township Hall License Agreement. CARRIED.

The board reviewed a request from the St. John's Lutheran Church Ladies Aid for the use of the Township Hall on Saturday, August 5, 2023, to hold their annual bake sale/attic treasures sale out in front of the hall and for use of the inside for setup, storage and use of bathroom.

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MOTION by Noelke, seconded by Lyall, to approve the use of the Township Hall by the St. John's Lutheran Church Ladies Aid for Saturday, August 5, 2023, upon completion of the Township Hall License Agreement. CARRIED.

MOTION by Moran, seconded by Lyall, to schedule a public hearing for the proposed 2023-2024 budgets on Friday, June 30, 2023, at 6:00 P.M. CARRIED.


MOTION by Shagena, seconded by Lyall, to enter into closed session at 7:23 P.M., for the purpose of discussing water contracts. ROLL CALL: SHAGENA; yes, MORAN; yes, LYALL; yes, NOELKE; yes. CARRIED.

MOTION by Noelke, seconded by Lyall, to come out of closed session at 7:58 P.M. CARRIED.

OTHER:

None.

MOTION by Noelke, seconded by Lyall, to adjourn the meeting at 7:58 P.M. CARRIED.



Suzanne Shagena, Township Clerk



Dan Kelly, Township Supervisor