

## **SANILAC TOWNSHIP**

20 North Ridge Street  
Port Sanilac, MI 48469  
Phone: 810-622-8178

## **BOARD MEMBERS**

Daniel Kelly, Supervisor  
Suzanne Shagena, Clerk  
Dru Moran, Treasurer  
Jeffrey Lyall, Trustee  
William Noelke, Trustee

### MINUTES OF SPECIAL BOARD MEETING, Tuesday, June 13, 2023

#### **OPENING OF MEETING:**

The meeting was called to order at 6:00 PM by Supervisor Kelly.

#### **PLEDGE OF ALLEGIANCE:**

**ROLL CALL:** By Supervisor Kelly

**PRESENT:** Supervisor Dan Kelly, Trustee Jeff Lyall, Treasurer Dru Moran, and Clerk Suzanne Shagena.

**ABSENT:** Trustee William Noelke.

**GUESTS PRESENT:** Dan Finn, Art Schlichting and Casey Johnson – Sanilac County News.

**AMENDMENTS TO AGENDA:** 14/d. MIHAF Provider Participation Agreement. 14/e. Building Maintenance – Power Washing of Exterior and Painting of Trim.

#### **ADOPTION OF AGENDA:**

MOVED by Lyall, supported by Shagena to adopt the agenda with the above amendments. MOTION CARRIED.

#### **ADOPTION OF CONSENT AGENDA:**

- a. Board Minutes of 05/11/23
- b. Accounts Payable — General Fund and Water Operating Claims.
- c. Payroll of June 8, 2023.
- d. Zoning Administrator's Report.
- e. Planning Commission Minutes – 06/01/2023.
- f. County Commissioner Sarkella's Update.

MOVED by Shagena, supported by Moran to adopt the consent agenda as presented. MOTION CARRIED.

**APPOINTMENTS:** None.

**CORRESPONDENCE:** None.

PUBLIC COMMENTS: Dan Finn, Assistant Parks and Recreation Co-Ordinator provided the Board with the Village of Port Sanilac's 2022-2023 Parks and Recreation Budget.

REPORTS:

- a. TREASURER: Report reviewed and to be filed.
  - b. WATER OPERATING: Items addressed under Old Business. Report to be filed.
  - c. SEFA: The Sanilac East Fire Authority Board passed a resolution to dissolve the Authority in 180 days per Article XX (20) of the Articles of Incorporation.
  - d. ASSESSOR: Records updated for 2023 tax season and preparing rollover to 2024 database.
- MOVED by Shagena, supported by Moran to approve the reports as presented. MOTION CARRIED.

OLD BUSINESS:

- a. PARCEL DIVISION – REINHOLD & LINDA PLOEP  
MOVED by Kelly, supported by Shagena to approve the land division as presented. MOTION CARRIED.
- b. FOUCHER WATER REQUEST/ASSESSMENT DETERMINATION  
A meeting to be scheduled with Mr. Foucher, the Supervisor and Treasurer, to determine assessment amounts previously paid and the REU.
- c. THOMAS BURKE CURB STOP RELOCATION  
After reviewing records pertaining to this parcel. The Township Board stands by its original decision that the property owner would be 100% responsible for the costs of the installation of a new curb stop.
- d. TOWNSEND ROAD WATERLINE  
A meeting to be scheduled with Ken Kingsley, Townley Engineering, Mike Goretski and Cliff Messing to review the project and determine budgetary costs.

NEW BUSINESS:

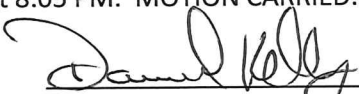
- a. VFW FLAG DROP OFF BOX  
MOVED by Moran, supported by Shagena to approve the permanent installation of the new VFW Flag Drop Off Box at the Sanilac Township Hall. MOTION CARRIED.
- b. WADE TRIM SHORT TERM RENTAL ORDINANCE PROPOSAL  
The Planning Commission will be meeting with Wade Trim and report its findings to the Township Board prior to the proposal being approved.
- c. CLOSED SESSION – Not Required.
- d. MICHIGAN HOMEOWNER ASSISTANCE FUND (MIHAF) AGREEMENT  
MOTION by Lyall, supported by Shagena to approve the MIHAF Provider Participation Agreement.  
MOTION CARRIED.
- e. BUILDING MAINTENANCE  
Obtain price quotes for exterior power washing, painting trim, updating interior wiring, and building generator.

OTHER BUSINESS: None.

ADJOURN MEETING:

MOVED by Kelly, supported by Shagena to adjourn at 8:05 PM. MOTION CARRIED.

  
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Suzanne Shagena, Township Clerk

  
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Dan Kelly, Township Supervisor