

MINUTES OF REGULAR BOARD MEETING

Thursday, March 14, 2024

SANILAC TOWNSHIP

20 North Ridge Street
Port Sanilac, MI 48469
Phone: 810-622-8178

BOARD MEMBERS

Daniel Kelly, Supervisor
Suzanne Shagena, Clerk
Dru Moran, Treasurer
Jeffery Lyall, Trustee
William Noelke, Trustee

1. OPENING OF MEETING: Meeting called to order at 6:03 PM by Supervisor Kelly.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL: By Supervisor Kelly

PRESENT: Supervisor Dan Kelly, Trustee Jeff Lyall, Trustee William Noelke, Treasurer Dru Moran and Clerk Suzanne Shagena.

ABSENT: None

GUESTS PRESENT: Art Schlichting and Sue Guigar

4. ADDITIONS, CORRECTIONS TO AGENDA: None

5. ADOPTION OF AGENDA:

MOVED by NOELKE, supported by MORAN to adopt the agenda as presented. CARRIED.

6. CONSENT AGENDA:

- a. Board Minutes of 02/08/2024 Regular Meeting.
- b. Accounts Payable — General Fund and Water Operating Bills.
- c. March Payroll.
- d. Zoning Administrator's Report.

7. APPROVAL OF CONSENT AGENDA:

MOVED by SHAGENA, supported by NOELKE to adopt the consent agenda as presented. CARRIED.

8. COUNTY UPDATES: None

9. APPOINTMENTS: Sue Guigar

Ms. Guigar appeared before the board inquiring on what Supervisor Kelly had found out at the county level with regards to reimbursement for her livestock that was killed in November of 2023. Supervisor Kelly notified her that he is preparing a letter that she will then need to take to the County Administrator to turn over to the Sanilac County Board of Commissioners for review and determination.

10. PUBLIC COMMENTS:

Sue Guigar thanked the township supervisor and the rest of the board for assisting her.

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11. CORRESPONDENCE AND INFORMATION: None.

12. REPORTS:

- a. TREASURER'S REPORT: Report reviewed and to be filed.
- b. WATER OPERATING: Report read and to be filed.
- c. SEFA: Report read and to be filed.
- d. ASSESSOR: Board of Review met on March 13, 2024 and will meet again on March 15, 2024. Land division request from Sid Albrecht to split 79 acres of original parcel into four parcels located at 6326 E. Sanilac Road, Carsonville, Michigan.

MOVED by KELLY, seconded by NOELKE to approve the land division request from Sid Albrecht to split approximately 79 acres into four parcels located at 63236 E. Sanilac Road, Parcel ID #210-004-100-020-00. CARRIED.

MOVED by MORAN, seconded by LYALL to approve the reports as presented. CARRIED.

13. UNFINISHED BUSINESS:

- a. TOWNSEND ROAD PROJECT UPDATES

MOVED by SHAGENA, seconded by MORAN to authorize Willam Noelke, Sanilac Township Water Administrator, to notify Townley Engineering to submit the Townsend Road plans and specification to EGLE for permitting. CARRIED.

- b. BASEMENT RENOVATIONS – UPDATE FROM INSURANCE CARRIER

The board reviewed recent correspondence from the township's insurance carrier regarding using the hall and basement in cases of severe weather. The township's currently insurance policy would allow for this type of use.

14. NEW BUSINESS:

- a. 2024 SCRC CHIPSEAL PROPOSALS/CONTRACTS

MOVED BY NOELKE, seconded by LYALL to approve the contract with the Sanilac County Road Commission for Crack Fill, Double Chip Seal and Fog Seal work on Custer Rd from M-25 east 550' at a cost of \$5,134.14, with said work being paid for with Township ARPA Funds. CARRIED.

MOVED BY NOELKE, seconded by LYALL to approve the contract with the Sanilac County Road Commission for Crack Fill, Double Chip Seal and Fog Seal work on Custer Rd between Huron View Road and M-25 at a cost of \$41,881.71, with said work being paid for with Township ARPA Funds. CARRIED.

- b. APPROVAL TO PURCHASE FIVE APC POWER STRIP/SURGE PROTECTORS FOR ELECTION EQUIPMENT AT A COST NOT TO EXCEED \$150.00.

MOVED by NOELKE, seconded by LYALL to approve the Township Clerk to the purchase five APC Power Strip/Surge Protectors to be used for election equipment at a cost not to exceed \$150.00. CARRIED.

- c. CLOSED SESSION – NOT NEEDED.

15. OTHER BUSINESS: None.

16. MEETING ADJOURNMENT:

MOVED by NOELKE, supported by SHAGENA to adjourn at 7:55 PM. MOTION CARRIED.

Suzanne Shagena, Township Clerk

Dan Kelly, Township Supervisor