

MINUTES OF REGULAR BOARD MEETING

Thursday, April 11, 2024

SANILAC TOWNSHIP

20 North Ridge Street
Port Sanilac, MI 48469
Phone: 810-622-8178

BOARD MEMBERS

Daniel Kelly, Supervisor
Suzanne Shagena, Clerk
Dru Moran, Treasurer
Jeffery Lyall, Trustee
William Noelke, Trustee

1. OPENING OF MEETING: Meeting called to order at 6:02 PM by Supervisor Kelly.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL: By Supervisor Kelly

PRESENT: Supervisor Dan Kelly, Trustee Jeff Lyall, Trustee William Noelke, Treasurer Dru Moran and Clerk Suzanne Shagena.

ABSENT: None

GUESTS PRESENT: Art Schlichting, Joseph Donnelly, John Goike, Robert Dear, Dan Finn, Ken Wimmer and Sue Guigar.

4. ADDITIONS, CORRECTIONS TO AGENDA: None

5. ADOPTION OF AGENDA:

MOVED by LYALL, supported by NOELKE to adopt the agenda as presented. CARRIED.

6. CONSENT AGENDA:

- a. Board Minutes of 03/14/2024 Regular Meeting.
- b. Accounts Payable — General Fund and Water Operating Bills.
- c. April Payroll.
- d. Planning Commission Minutes of 4/4/24.
- e. Zoning Administrator's Report.

7. APPROVAL OF CONSENT AGENDA:

Trustee Noelke reported to the board that the Planning Commission is scheduling a public hearing on Wednesday, May 1st, 2024 at 6:00 PM for the Short-Term Rental Ordinance.

MOVED by NOELKE, supported by SHAGENA to adopt the consent agenda as presented. CARRIED.

8. COUNTY UPDATES: None

9. APPOINTMENTS: Sue Guigar

Supervisor Kelly presented Sue Guigar with a copy of the letter he sent to the County Administrator to review with the Sanilac County Board of Commissioners for determination.

10. PUBLIC COMMENTS:

Sue Guigar inquired on status of Sanilac East Fire Authority remaining intact.

MINUTES OF REGULAR BOARD MEETING

Thursday, April 11, 2024

John Goike recommended that the township board review the rate of pay for the Planning Commission secretary.

Dan Finn

11. CORRESPONDENCE AND INFORMATION:

- a. VILLAGE OF PORT SANILAC NEWS LETTER
- b. SUBMITTAL OF THE 2024 PRESIDENTIAL PRIMARY REIMBURSEMENT
- c. LETTER FROM SANILAC COUNTY HISTORICAL SOCIETY – UPDATE ON COMMUNITY EASTER EGG HUNT

12. REPORTS:

- a. TREASURER’S REPORT: Report reviewed and to be filed.
- b. WATER OPERATING: Report read and to be filed.
- c. SEFA: Report read and to be filed.
- d. ASSESSOR: Report read and to be filed.

MOVED by NOELKE, seconded by LYALL to approve the reports as presented. CARRIED.

13. UNFINISHED BUSINESS: None

14. NEW BUSINESS:

- a. APPROVAL TO HAVE TOWNSHIP LEGAL COUNCIL REVIEW THE AGREEMENT FOR A COMBINED ABSENT VOTER COUNTING BOARD BETWEEN SANILAC, LEXINGTON AND WORTH TOWNSHIP.

MOVED by MORAN, seconded by LYALL to approve forwarding the draft of the Agreement for a Combined Absent Counting Board between Sanilac, Lexington and Worth Township to Attorney Dave Hearsch for review. CARRIED.

- b. 2024 SCRC CULVERT REPLACEMENT AGREEMENTS

MOVED by NOELKE, seconded by MORAN to approve the following culvert replacement agreements with the Sanilac County Road Commission:

1. Culvert replacement on Greening Road 1300’ north of Washington Rd in the amount of \$1500.15.
2. Culvert replacement on Greening Road 2950’ north of Washington Rd in the amount of \$6426.50.
3. Culvert replacement on Greening Road 2050’ north of Washington Rd in the amount of \$9504.44.

CARRIED.

- c. 2024 ROADSIDE DITCH CLEANOUT AGREEMENT FOR JOHN GOIKE.

MOVED by NOELKE, seconded by LYALL to approve the SCRC Roadside Ditch Agreement for John Goike in the amount of \$1890.00, with the townships cost share totaling \$623.70. CARRIED.

- d. SEFA COVERAGE FOR ALL OF SANILAC TOWNSHIP.

MOVED by MORAN, seconded by NOELKE to change the SEFA boundaries for Medical First Response to cover all of Sanilac Township. CARRIED.

- e. CLOSED SESSION – NOT NEEDED.

15. OTHER BUSINESS: None.

16. MEETING ADJOURNMENT:

MOVED by KELLY, supported by NOELKE to adjourn at 7:00 PM. CARRIED.

MINUTES OF REGULAR BOARD MEETING
Thursday, April 11, 2024

Suzanne Shagena, Township Clerk

Dan Kelly, Township Supervisor

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