

MINUTES OF REGULAR BOARD MEETING

Thursday, April 11, 2024

SANILAC TOWNSHIP

20 North Ridge Street
Port Sanilac, MI 48469
Phone: 810-622-8178

BOARD MEMBERS

Daniel Kelly, Supervisor
Suzanne Shagena, Clerk
Dru Moran, Treasurer
Jeffery Lyall, Trustee
William Noelke, Trustee

1. OPENING OF MEETING: Meeting called to order at 6:02 PM by Supervisor Kelly.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL: By Supervisor Kelly

PRESENT: Supervisor Dan Kelly, Trustee Jeff Lyall, Trustee William Noelke, Treasurer Dru Moran and Clerk Suzanne Shagena.

ABSENT: None

GUESTS PRESENT: Art Schlichting, Joseph Donnelly, John Goike, Robert Dear, Dan Finn, Ken Wimmer and Sue Guigar.

4. ADDITIONS, CORRECTIONS TO AGENDA: None

5. ADOPTION OF AGENDA:

MOVED by LYALL, supported by NOELKE to adopt the agenda as presented. CARRIED.

6. CONSENT AGENDA:

- a. Board Minutes of 03/14/2024 Regular Meeting.
- b. Accounts Payable — General Fund and Water Operating Bills.
- c. April Payroll.
- d. Planning Commission Minutes of 4/4/24.
- e. Zoning Administrator's Report.

7. APPROVAL OF CONSENT AGENDA:

Trustee Noelke reported to the board that the Planning Commission is scheduling a public hearing on Wednesday, May 1st, 2024 at 6:00 PM for the Short-Term Rental Ordinance.

MOVED by NOELKE, supported by SHAGENA to adopt the consent agenda as presented. CARRIED.

8. COUNTY UPDATES: None

9. APPOINTMENTS: Sue Guigar

Supervisor Kelly presented Sue Guigar with a copy of the letter he sent to the County Administrator to review with the Sanilac County Board of Commissioners for determination.

10. PUBLIC COMMENTS:

Sue Guigar inquired on status of Sanilac East Fire Authority remaining intact.

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John Goike recommended that the township board review the rate of pay for the Planning Commission secretary.

11. CORRESPONDENCE AND INFORMATION:

- a. VILLAGE OF PORT SANILAC NEWS LETTER
- b. SUBMITTAL OF THE 2024 PRESIDENTIAL PRIMARY REIMBURSEMENT
- c. LETTER FROM SANILAC COUNTY HISTORICAL SOCIETY – UPDATE ON COMMUNITY EASTER EGG HUNT

12. REPORTS:

- a. TREASURER'S REPORT: Report reviewed and to be filed.
- b. WATER OPERATING: Report read and to be filed.
- c. SEFA: Report read and to be filed.
- d. ASSESSOR: Report read and to be filed.

MOVED by NOELKE, seconded by LYALL to approve the reports as presented. CARRIED.

13. UNFINISHED BUSINESS: None

14. NEW BUSINESS:

- a. APPROVAL TO HAVE TOWNSHIP LEGAL COUNCIL REVIEW THE AGREEMENT FOR A COMBINED ABSENT VOTER COUNTING BOARD BETWEEN SANILAC, LEXINGTON AND WORTH TOWNSHIP.

MOVED by MORAN, seconded by LYALL to approve forwarding the draft of the Agreement for a Combined Absent Counting Board between Sanilac, Lexington and Worth Township to Attorney Dave Hearsch for review. CARRIED.

- b. 2024 SCRC CULVERT REPLACEMENT AGREEMENTS

MOVED by NOELKE, seconded by MORAN to approve the following culvert replacement agreements with the Sanilac County Road Commission:

1. Culvert replacement on Greening Road 1300' north of Washington Rd in the amount of \$1500.15.
2. Culvert replacement on Greening Road 2950' north of Washington Rd in the amount of \$6426.50.
3. Culvert replacement on Greening Road 2050' north of Washington Rd in the amount of \$9504.44.

CARRIED.

- c. 2024 ROADSIDE DITCH CLEANOUT AGREEMENT FOR JOHN GOIKE.

MOVED by NOELKE, seconded by LYALL to approve the SCRC Roadside Ditch Agreement for John Goike in the amount of \$1890.00, with the townships cost share totaling \$623.70. CARRIED.

- d. SEFA COVERAGE FOR ALL OF SANILAC TOWNSHIP.

MOVED by MORAN, seconded by NOELKE to change the SEFA boundaries for Medical First Response to cover all of Sanilac Township. CARRIED.

- e. CLOSED SESSION – NOT NEEDED.

15. OTHER BUSINESS: None.

16. MEETING ADJOURNMENT:

MOVED by KELLY, supported by NOELKE to adjourn at 7:00 PM. CARRIED.

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Suzanne Shagena, Township Clerk



Dan Kelly, Township Supervisor