

**Minutes**  
**Sanilac Township Planning Commission**

April 4, 2024 6:00 PM  
Sanilac Township Hall  
Port Sanilac, MI 48469

**Meeting Called to Order** at 6:03 PM by Chair John Goike

**Pledge of Allegiance**

**Members Present:** Denise Bush, Bob Dear, Corinne Falls, Dan Finn, John Goike,  
Branden Mack, Board Representative Bill Noelke, &  
Zoning Administrator Kurtis Steeb

Guests: None

**Additions to the Agenda:** None

**Approve Agenda:** *Motion by D. Finn, seconded by C. Falls, "to approve the agenda,"  
Motion passed*

**Public Comment/Communications:** None

**Approve Minutes:**

*Motion by D. Finn, seconded by C. Falls, "to approve the minutes of the March 7, 2024  
Regular Meeting" Motion passed*

**Board Representative Report:** B. Noelke reported that he had informed the Township Board about updates in the short-term rental ordinance concerning the STR administrator, determining the fees, inspections, and a cap on the number allowed. He said that the board was concerned about how it would be enforced.

**Zoning Administrator Report:**

March Permits: (4)

1. 1406 N. Lakeshore Rd. – 208 ft. fence (permit written by township supervisor)
2. 6247 Mann Rd. – 10 ft x 16 ft shed
3. 1408 N. Lakeshore Rd. – 2 decks 256 sq ft & 384 sq ft
4. 1760 Harneck Rd. – 12 ft x 28 ft

Zoning Administrator K. Steeb also reported that the building project at 1009 S. Lakeshore Rd. is compliant with the county building department and also with EGLE. He also stated that the piles of dirt will probably be used for backfill when the building is complete.

**Accept the Reports:**

*Motion by D. Finn, seconded by B. Dear, "to accept the reports," Motion passed*

**Old Business:**

1. Short-Term Rental Update: J. Goike reported that Adam Young from Wade Trim would not be available for the public hearing on May 2, so a new date would need to be chosen. After some discussion it was decided that May 1<sup>st</sup> would be the best alternate date.

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*Motion by B. Noelke, seconded by D. Bush, “to change the Public Hearing date for the short-term rental ordinance to May 1<sup>st</sup> at 6:00 PM.” Motion carried*

Adam Young will send a “notice” to put in the newspaper for the short-term rental Public Hearing, and B. Mack will forward it to the Township Clerk. Copies of the ordinance will be made available prior to the public hearing on the website and in person at the Township Hall. B. Mack will also forward a PDF of the ordinance to the Township Clerk.

The questions came up about whether or not a vacation home rental agency could apply for short-term rental permits on behalf of their clients, and also if someone has multiple rentals will they need to have one permit or one for each rental. B. Mack will email these questions to Adam Young.

2. Master Plan Review Update: Postcards for the survey will be printed and mailed in May. B. Mack will email the address list to Clear Ideas, and D. Finn will email the text for the postcards.

**New Business:** There was no New Business on the agenda, but the commission discussed the need for a blight ordinance of some type, either zoning or regulatory, and how to enforce it.

**Upcoming Scheduled Meetings:**

Public Hearing for Short-Term Rental – Wednesday, May 1, 2024 at 6:00 PM

Regular meeting Thursday, May 2, 2024 at 6:00 PM

**Motion to Adjourn** by B. Noelke

**Meeting Adjourned:** by Chair J. Goike at 7:20 PM

Submitted by: Bob Dear  
Planning Commission Secretary