

MINUTES OF REGULAR BOARD MEETING

Thursday, June 13, 2024

**SANILAC TOWNSHIP**

20 North Ridge Street  
Port Sanilac, MI 48469  
Phone: 810-622-8178

**BOARD MEMBERS**

Daniel Kelly, Supervisor  
Suzanne Shagena, Clerk  
Dru Moran, Treasurer  
Jeffery Lyall, Trustee  
William Noelke, Trustee

1. OPENING OF MEETING: Meeting called to order at 6:05 PM by Supervisor Kelly.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL: By Supervisor Kelly

PRESENT: Supervisor Dan Kelly, Trustee Jeff Lyall, Trustee William Noelke, Treasurer Dru Moran and Clerk Suzanne Shagena.

ABSENT: None

GUESTS PRESENT: John Goike, Dan Finn, Brandon Mack, Joseph Donnelly, Robert Dear, Catherine Wilson, Mike and Lisa Preston.

4. ADDITIONS, CORRECTIONS TO AGENDA: None

5. ADOPTION OF AGENDA:

MOVED by NOELKE, supported by SHAGENA to adopt the agenda as presented. CARRIED.

6. CONSENT AGENDA:

- a. Board Minutes of 05/16/2024 Special Meeting.
- b. Accounts Payable — General Fund and Water Operating Bills.
- c. June Payroll.
- d. Planning Commission Minutes of 6/6/24.
- e. Zoning Administrator's Report.

7. APPROVAL OF CONSENT AGENDA:

MOVED by SHAGENA, supported by MORAN to adopt the consent agenda as presented. CARRIED.

8. COUNTY UPDATES: Commissioner Sarkella previously emailed the most recent county updates.

9. APPOINTMENTS: None

10. PUBLIC COMMENTS:

- a. Catherine Wilson with the local MTA Chapter spoke to the board on recruiting more townships to join and participate.

11. CORRESPONDENCE AND INFORMATION:

- a. THANK YOU LETTER FROM CORINNE FALLS.

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12. REPORTS:

- a. TREASURER'S REPORT: Report reviewed and to be filed.
- b. WATER OPERATING: Verbal report given.
- c. SEFA: Report read and to be filed.
- d. ASSESSOR: No report.

MOVED by LYALL, seconded by NOELKE to approve the reports as presented. CARRIED.

13. UNFINISHED BUSINESS:

- a. VPS PROPOSAL FOR FORMATION OF JOINT PARKS AND RECREATION COMMITTEE.  
TABLED UNTIL FURTHER INFORMATION COMMUNICATION FROM VPS.

14. NEW BUSINESS:

- a. AT&T'S REQUEST FOR METRO ACT PERMIT EXTENSION

MOVED by SHAGENA, seconded by NOELKE to approve AT&T's Metro Act Right of Way Permit Extension from November 30, 2024 until November 30, 2029. CARRIED

- b. PLANNING COMMISSION VACANCY

MOVED by KELLY, seconded by MORAN to appoint Mike Preston to the vacancy on the Sanilac Township Planning Commission for a three-year term ending May 1, 2027. CARRIED.

- c. REVIEW OF SHORT-TERM RENTAL ZONING ORDINANCE AND TOWNSHIP REGULATORY ORDINANCE GOVERNING PERMITS

MOVED by NOELKE, seconded by LYALL, to adopt Ordinance #2024-01, the amendment to the Sanilac Township Zoning Ordinance Pertaining to Short Term Rentals. ROLL CALL: KELLY; yes, LYALL; yes, MORAN; yes, NOELKE; yes, SHAGENA; yes. CARRIED.

- d. REVIEW OF THE NON-ZONING ORDINANCE

TABLED UNTIL JULY MEETING

- e. CLOSED SESSION – NOT NEEDED

15. OTHER BUSINESS: None.

16. MEETING ADJOURNMENT:

MOVED by SHAGENA, supported by LYALL to adjourn at 7:41 PM. CARRIED.

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Suzanne Shagena, Township Clerk

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Dan Kelly, Township Supervisor