

Minutes
Sanilac Township Planning Commission

June 6, 2024 6:00 PM
Sanilac Township Hall
Port Sanilac, MI 48469

Meeting Called to Order at 6:00 PM by Acting Chair Dan Finn

Pledge of Allegiance

Members Present: Denise Bush, Bob Dear, Dan Finn, Branden Mack
Board Representative Bill Noelke

Absent: John Goike, Zoning Administrator Kurtis Steeb

Guests: None

Additions to the Agenda: None

Approve Agenda: *Motion by D. Bush, seconded by B. Noelke, "to approve the agenda,"
Motion passed*

Public Comment/Communications: No public comments; B. Dear read a "Thank You" note to the Township Board & Planning Commission from Corinne Falls.

Approve Minutes:

*Motion by D. Bush, seconded by B. Noelke, "to approve the minutes of the May 2, 2024
Regular Meeting"; Motion passed*

Board Representative Report: B. Noelke reported that the Township Board was anxious to receive the Short-Term Rental Ordinance to review. He also said that there would be a working budget meeting next Thursday, June 13 at 5:00 PM before the regular Board meeting.

Zoning Administrator Report:

May Permits: (0) None

Accept the Reports:

Motion by B. Noelke, seconded by D. Bush, "to accept the reports," Motion passed

Old Business:

1. Short-Term Rental Ordinance: There was a discussion about the parking amendment to the ordinance that Wade Trim had made per our discussion at the May meeting. Section 6.53 Short-Term Rentals (c) Parking requirements (4) The minimum required number of off-street parking spaces will be: up to 4 occupants, two (2) spaces required; One (1) additional parking space for each three (3) additional occupants required; and any fraction from this calculation to be rounded up.

B. Dear will draft an application form for short-term rentals similar to the one used in the Village of Port Sanilac for the Township Board to review also.

Motion by B. Mack, seconded by D. Bush, "to send the Short-Term Rental Zoning and Licensing Ordinances to the Township Board for their review"; Motion carried

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2. Master Plan Survey: Information on township addresses has been given to Clear Ideas and the payment has been made, so the post cards to inform voters about how to take the survey should be going out soon. D. Finn encouraged everyone to be advocates and spread the word about the survey, so that we can have a great response from the township residents. Paper copies of the survey will be made available at the Township Hall.

New Business:

1. Regular Meeting Night Change: The first Thursday of the month for our regular meeting night will be a conflict in the future for commission Chair J. Goike. There was a discussion about what night of the month would be satisfactory for everyone on the commission. The general feeling was that the fourth Thursday of the month might be the best night to meet. The issue was tabled until the next meeting when J. Goike can also have input on what's the best night for him.
2. Petition Drive for Renewable Energy Laws: Since the petition drive to repeal the renewable energy acts PA 233 & PA 234 has failed, the commission is concerned about what action might need to be taken with our wind and solar ordinances. Michigan Township Association will be providing a sample ordinance for townships sometime in the future. The suggestion was also made to ask Wade Trim for a quote to redo our ordinances.
3. July Meeting: Our July regular meeting is scheduled for Tuesday, July 9, because our regular meeting falls on the July 4th holiday.

Upcoming Scheduled Meetings:

Regular meeting - Tuesday, July 9, 2024 at 6:00 PM

Motion to Adjourn by D. Finn

Meeting Adjourned: by Acting Chair Dan Finn at 7:16 PM

Submitted by: Bob Dear
Planning Commission Secretary