

MINUTES OF REGULAR BOARD MEETING

Thursday, July 11, 2024

SANILAC TOWNSHIP

20 North Ridge Street
Port Sanilac, MI 48469
Phone: 810-622-8178

BOARD MEMBERS

Daniel Kelly, Supervisor
Suzanne Shagena, Clerk
Dru Moran, Treasurer
Jeffery Lyall, Trustee
William Noelke, Trustee

1. OPENING OF MEETING: Meeting called to order at 6:00 PM by Supervisor Kelly.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL: By Supervisor Kelly

PRESENT: Supervisor Dan Kelly, Trustee Jeff Lyall, Trustee William Noelke and Clerk Suzanne Shagena.

ABSENT: Treasurer Dru Moran.

GUESTS PRESENT: Chris Townley, Branden Mack, Art Schlichting, County Commissioner Willam Sarkella, Robert Dear and Joseph Donnelly.

4. ADDITIONS, CORRECTIONS TO AGENDA:

New Business: e. SCRC Berm Removal Agreement

New Business: f. SCRC Gravel Patch Agreement

5. ADOPTION OF AGENDA:

MOVED by NOELKE, supported by LYALL to adopt the agenda as amended. CARRIED.

6. CONSENT AGENDA:

- a. Board Minutes of 06/13/2024 Special Meeting – Budget Workshop
- b. Board Minutes of 06/13/2024 Regular Meeting.
- c. Board Minutes of 06/27/2024 Public Hearing – 2024-2025 Budget.
- d. Accounts Payable — General Fund and Water Operating Bills.
- e. July Payroll.
- f. Zoning Administrator's Report.

7. APPROVAL OF CONSENT AGENDA:

MOVED by LYALL, supported by NOELKE to adopt the consent agenda as presented. CARRIED

8. COUNTY UPDATES: Commissioner Sarkella provided up-dates taking place at the county level.

9. APPOINTMENTS: Chris Townley – Townsend Road Water Project bid results.

10. PUBLIC COMMENTS: Branden Mack inquired on possibly contacting AT&T to request an additional cell phone tower in the township to help with cell service during the summer months.

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11. CORRESPONDENCE AND INFORMATION: None

12. REPORTS:

- a. TREASURER: Report reviewed and to be filed.
- b. WATER OPERATING – Water Administrator provided an update on current operations.
- c. SEFA: Report read and to be filed.
- d. ASSESSOR: Report read and to be filed.
- e. PLANNING COMMISSION minutes from 7/9/2024 meeting and Master Plan Survey results.

MOVED by SHAGENA, seconded by NOELKE to approve the reports as presented. CARRIED.

13. UNFINISHED BUSINESS:

- a. NON-ZONING ORDINANCE – MOVED by KELLY, seconded by LYALL to table this issue until a later date for further review. CARRIED.

14. NEW BUSINESS:

- a. APPROVAL OF L-4029 TAX FORM – 2024 TAX RATE REQUEST

a. MOVED by SHAGENA, seconded by LYALL to approve and authorize Daniel Kelly, Supervisor and Suzanne Shagena, Clerk to sign the Michigan Department of Treasury Form L-4029 – 2024 Tax Rate Request. CARRIED

- b. PLANNING COMMISSION WAGE INCREASE

MOVED by KELLY, seconded by NOELKE to approve the rate of \$75.00 per meeting for Planning Commission Members, \$80.00 per meeting for the Planning Commission Chairperson and \$95.00 per meeting for the Planning Commission Secretary. ROLL CALL: KELLY; yes, LYALL; yes, NOELKE; yes, SHAGENA; yes. CARRIED.

- c. TOWNSHIP BOARD TRUSTEE WAGE INCREASE

MOVED by SHAGENA, seconded by NOELKE to approve increasing the salary for Township Trustees to \$2400.00 annually. ROLL CALL: KELLY; yes, LYALL; no, NOELKE; yes, SHAGENA; yes. CARRIED.

- d. TOWNSHIP ANNUAL INSURANCE RENEWAL WITH EMC INSURANCE

MOVED by KELLY, seconded by NOELKE to approve the 2024-2025 Insurance Renewal with EMC Insurance. CARRIED.

- e. SANILAC COUNTY ROAD COMMISSION GRAVEL PATCH AGREEMENT – Tabled for August.

- f. SANILAC COUNTY ROAD COMMISSION BERM REMOVAL AGREEMENT – Tabled for August.

- g. CLOSED SESSION – NOT NEEDED

15. OTHER BUSINESS: None.

16. MEETING ADJOURNMENT:

MOVED by NOELKE, supported by SHAGENA to adjourn at 7:30 PM. CARRIED.

Suzanne Shagena, Township Clerk

Dan Kelly, Township Supervisor