

MINUTES OF SPECIAL BOARD MEETING  
Thursday, August 15, 2024

**SANILAC TOWNSHIP**

20 North Ridge Street  
Port Sanilac, MI 48469  
Phone: 810-622-8178

**BOARD MEMBERS**

Daniel Kelly, Supervisor  
Suzanne Shagena, Clerk  
Dru Moran, Treasurer  
Jeffery Lyall, Trustee  
William Noelke, Trustee

1. OPENING OF MEETING: Meeting called to order at 6:00 PM by Clerk, Suzanne Shagena.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL: By Clerk Suzanne Shagena.

PRESENT: Trustee Jeff Lyall, Trustee William Noelke, Treasurer Dru Moran and Clerk Suzanne Shagena.  
ABSENT: Supervisor Dan Kelly.

GUESTS PRESENT: Art Schlichting and Joseph Donnelly.

4. ADDITIONS, CORRECTIONS TO AGENDA: None.
5. ADOPTION OF AGENDA:  
MOVED by MORAN, supported by LYALL to adopt the agenda as presented. CARRIED.
6. CONSENT AGENDA:
  - a. Board Minutes of 07/11/2024 Regular Meeting.
  - b. Board Minutes of 07/30/2024 Special Meeting.
  - c. Accounts Payable — General Fund and Water Operating Bills.
  - d. August Regular and Election Payroll.
  - e. Zoning Administrator's Report.
7. APPROVAL OF CONSENT AGENDA:  
MOVED by SHAGENA, supported by MORAN to adopt the consent agenda as presented. CARRIED
8. COUNTY UPDATES: None.
9. APPOINTMENTS: None.
10. PUBLIC COMMENTS: Trustee Lyall congratulated the clerk and deputy clerk on a successfully run August primary election. Joe Donnelly inquired on when he would be able to stop paying his water special assessment.
11. CORRESPONDENCE AND INFORMATION: None

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12. REPORTS:

- a. TREASURER: Report reviewed and to be filed.
- b. WATER OPERATING – Report reviewed and to be filed.
- c. SEFA: Report read and to be filed.
- d. ASSESSOR: Report read and to be filed.

MOVED by NOELKE, seconded by MORAN to approve the reports as presented. CARRIED.

13. UNFINISHED BUSINESS:

- a. SCRC GRAVEL PATCH AGREEMENT

MOVED by LYALL, seconded by NOELKE, to approve the 2024 Gravel Patch Agreement in the amount of \$80,000.00. CARRIED.

- b. SCRC BERM REMOVAL AGREEMENT

MOVED by LYALL, seconded by NOELKE, to approve the Berm Removal Agreement for 4 miles of berm removal at a cost of \$1500.00 per mile with a total cost of \$6000.00. CARRIED.

- c. TOWNSEND ROAD WATER PROJECT – Tabled until September meeting.

- d. NON-ZONING ORDINANCE

MOVED by NOELKE, seconded by LYALL to table approving the Non-Zoning Ordinance until September and to forward any questions or concerns about the ordinance to Trustee Noelke for clarification at the August Planning Commission meeting. CARRIED.

14. NEW BUSINESS:

- a. USDA REVISIONS TO VILLAGE OF LEXINGTON, VILLAGE OF PORT SANILAC AND TOWNSHIP OF SANILAC INTERLOCAL WATER SUPPLY AGREEMENT

MOVED by LYALL, seconded by NOELKE to authorize Supervisor Daniel Kelly to approve and execute any USDA required amendments to the Village of Lexington, Village of Port Sanilac and Township of Sanilac Interlocal Water Supply Agreement. CARRIED.

MOVED by SHAGENA, seconded by MORAN to bill the Village of Port Sanilac for the tap in fee in the amount of \$1,489,523.00 per the Village of Lexington, Village of Port Sanilac and Township of Sanilac Interlocal Water Supply Agreement. CARRIED.

15. CLOSED SESSIONT: None.

16. OTHER BUSINESS: None.

17. MEETING ADJOURNMENT:

MOVED by NOELKE, supported by MORAN to adjourn at 6:42 PM. CARRIED.

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Suzanne Shagena, Township Clerk

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Dan Kelly, Township Supervisor