

MINUTES OF REGULAR BOARD MEETING
Thursday, July 11, 2024

SANILAC TOWNSHIP

20 North Ridge Street
Port Sanilac, MI 48469
Phone: 810-622-8178

BOARD MEMBERS

Daniel Kelly, Supervisor
Suzanne Shagena, Clerk
Dru Moran, Treasurer
Jeffery Lyall, Trustee
William Noelke, Trustee

1. OPENING OF MEETING: Meeting called to order at 6:00 PM by Supervisor Kelly.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL: By Supervisor Kelly

PRESENT: Supervisor Dan Kelly, Trustee Jeff Lyall, Trustee William Noelke and Clerk Suzanne Shagena.
ABSENT: Treasurer Dru Moran.

GUESTS PRESENT: Chris Townley, Branden Mack, Art Schlichting, County Commissioner Willam Sarkella, Robert Dear and Joseph Donnelly.

4. ADDITIONS, CORRECTIONS TO AGENDA:

New Business: e. SCRC Berm Removal Agreement
New Business: f. SCRC Gravel Patch Agreement

5. ADOPTION OF AGENDA:

MOVED by NOELKE, supported by LYALL to adopt the agenda as amended. CARRIED.

6. CONSENT AGENDA:

- a. Board Minutes of 06/13/2024 Special Meeting – Budget Workshop
- b. Board Minutes of 06/13/2024 Regular Meeting.
- c. Board Minutes of 06/27/2024 Public Hearing – 2024-2025 Budget.
- d. Accounts Payable — General Fund and Water Operating Bills.
- e. July Payroll.
- f. Zoning Administrator’s Report.

7. APPROVAL OF CONSENT AGENDA:

MOVED by LYALL, supported by NOELKE to adopt the consent agenda as presented. CARRIED

8. COUNTY UPDATES: Commissioner Sarkella provided up-dates taking place at the county level.
9. APPOINTMENTS: Chris Townley – Townsend Road Water Project bid results.
10. PUBLIC COMMENTS: Branden Mack inquired on possibly contacting AT&T to request an additional cell phone tower in the township to help with cell service during the summer months.

MINUTES OF REGULAR BOARD MEETING

Thursday, July 11, 2024

11. CORRESPONDENCE AND INFORMATION: None

12. REPORTS:

- a. TREASURER: Report reviewed and to be filed.
- b. WATER OPERATING – Water Administrator provided an update on current operations.
- c. SEFA: Report read and to be filed.
- d. ASSESSOR: Report read and to be filed.
- e. PLANNING COMMISSION minutes from 7/9/2024 meeting and Master Plan Survey results.

MOVED by SHAGENA, seconded by NOELKE to approve the reports as presented. CARRIED.

13. UNFINISHED BUSINESS:

- a. NON-ZONING ORDINANCE – MOVED by KELLY, seconded by LYALL to table this issue until a later date for further review. CARRIED.

14. NEW BUSINESS:

- a. APPROVAL OF L-4029 TAX FORM – 2024 TAX RATE REQUEST

a. MOVED by SHAGENA, seconded by LYALL to approve and authorize Daniel Kelly, Supervisor and Suzanne Shagena, Clerk to sign the Michigan Department of Treasury Form L-4029 – 2024 Tax Rate Request. CARRIED

- b. PLANNING COMMISSION WAGE INCREASE

MOVED by KELLY, seconded by NOELKE to approve the rate of \$75.00 per meeting for Planning Commission Members, \$80.00 per meeting for the Planning Commission Chairperson and \$95.00 per meeting for the Planning Commission Secretary. ROLL CALL: KELLY; yes, LYALL; yes, NOELKE; yes, SHAGENA; yes. CARRIED.

- c. TOWNSHIP BOARD TRUSTEE WAGE INCREASE

MOVED by SHAGENA, seconded by NOELKE to approve increasing the salary for Township Trustees to \$2400.00 annually. ROLL CALL: KELLY; yes, LYALL; no, NOELKE; yes, SHAGENA; yes. CARRIED.

- d. TOWNSHIP ANNUAL INSURANCE RENEWAL WITH EMC INSURANCE

MOVED by KELLY, seconded by NOELKE to approve the 2024-2025 Insurance Renewal with EMC Insurance. CARRIED.

- e. SANILAC COUNTY ROAD COMMISSION GRAVEL PATCH AGREEMENT – Tabled for August.

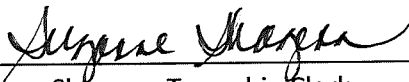
- f. SANILAC COUNTY ROAD COMMISSION BERM REMOVAL AGREEMENT – Tabled for August.

- g. CLOSED SESSION – NOT NEEDED

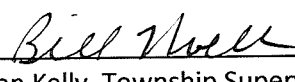
15. OTHER BUSINESS: None.

16. MEETING ADJOURNMENT:

MOVED by NOELKE, supported by SHAGENA to adjourn at 7:30 PM. CARRIED.



Suzanne Shagena, Township Clerk



Dan Kelly, Township Supervisor