

MINUTES OF REGULAR BOARD MEETING

Thursday, October 10, 2024

SANILAC TOWNSHIP

20 North Ridge Street
Port Sanilac, MI 48469
Phone: 810-622-8178

BOARD MEMBERS

Daniel Kelly, Supervisor
Suzanne Shagena, Clerk
Dru Moran, Treasurer
Jeffery Lyall, Trustee
William Noelke, Trustee

1. OPENING OF MEETING: Meeting called to order at 6:00 PM by Supervisor, Dan Kelly.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL: By Supervisor Kelly.

PRESENT: Supervisor Dan Kelly, Trustee Jeff Lyall, Trustee William Noelke and Clerk Suzanne Shagena.

ABSENT: Treasurer Dru Moran.

GUESTS PRESENT: Joseph Donnelly, Art Schlichting, Commissioner William Sarkella and Barry Boulianne.

4. ADDITIONS, CORRECTIONS TO AGENDA:

14. g. QUOTE FOR REPLACEMENT AND INSTALLATION OF NEW NORTH DOOR
- h. SHORT TERM RENTAL INSPECTOR

5. ADOPTION OF AGENDA:

MOVED by SHAGENA, supported by NOELKE to adopt the amended agenda as presented. CARRIED.

6. CONSENT AGENDA:

- a. Board Minutes of 09/12/2024 Regular Meeting.
- b. Accounts Payable — General Fund and Water Operating Bills.
- c. October Payroll.
- d. Zoning Administrator's Report.
- e. Planning Commission Minutes of 9/18/24 Minutes.

7. APPROVAL OF CONSENT AGENDA:

MOVED by NOELKE, supported by LYALL to adopt the consent agenda as presented. CARRIED

8. COUNTY UPDATES: County Commissioner Bill Sarkella. Commissioner Sarkella provided an up-date on current events at the county level.

9. PUBLIC COMMENTS: None

10. CORRESPONDENCE AND INFORMATION: None

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11. REPORTS:

- a. TREASURER - Report reviewed and to be filed.
- b. WATER OPERATING – Report reviewed and to be filed.
- c. SEFA - Report read and to be filed.
- d. ASSESSOR – Report read and to be filed.

MOVED by SHAGENA, seconded by LYALL to approve the reports as presented. CARRIED.

12. UNFINISHED BUSINESS:

- a. SEFA BOARD APPOINTMENT

The open SEFA Board seat was tabled until the November meeting.

13. APPOINTMENTS:

- a. BARRY BOULIANNE – REQUEST FOR WATER ON COTTAGE LANE, LEXINGTON TOWNSHIP
- b. DAVID WATSON – REQUEST FOR WATER ON COTTAGE LANE, LEXINGTON TOWNSHIP

Mr. Boulianne appeared before the board to discuss the request for himself and other residents who reside on Cottage Lane in Lexington Township, for water connection to the Sanilac Township waterline.

14. NEW BUSINESS:

- a. COTTAGE LANE WATER CONNECTION

The board reviewed the recommendation from the Township Engineer, Townley Engineering, on what steps to follow if all parties agree to said water connection.

- b. BUDGET ADJUSTMENT

MOVED by NOELKE, seconded by LYALL to approve the following budget adjustments to the 2024-2025 General Fund budget:

ADD REVENUE ACCOUNT: 101-000-540-000 (Grant Monies) - \$11,000.00.

ADD EXPENDITURE ACCOUNT: 101-111-962.001 (Election Grant Expenses) - \$11,000.00. CARRIED.

- c. REVIEW CHANGES TO THE VILLAGE OF LEXINGTON, VILLAGE OF PORT SANILAC AND TOWNSHIP OF SANILAC INTERLOCAL WATER SUPPLY AGREEMENT

MOVED by KELLY, seconded by NOELKE to approve the amended Village of Lexington, Village of Port Sanilac and Township of Sanilac Interlocal Water Supply Agreement. ROLL CALL: KELLY; YES, NOELKE; YES, LYALL; YES, SHAGENA; YES. CARRIED.

- d. APPROVAL FOR PAYMENT OF INVOICE FROM TOWNLEY ENGINEERING, LLC FOR TOWNSEND ROAD WATER PROJECT

MOVED by NOELKE, seconded by KELLY to approve the payment to Townley Engineering, LLC for the Townsend Road Water Project. CARRIED.

- e. APPROVAL OF 1ST QUARTER PAYMENT OF FIRE & EMERGENCY SERVICES MILLAGE TO SEFA

MOVED by NOELKE, seconded by SHAGENA to approve the 1st quarter Fire & Emergency Services Millage payment to SEFA. CARRIED.

- f. REVIEW OF CURRENT SANILAC TOWNSHIP WATER RATES

Issue to be reviewed after a meeting with the Village of Lexington and Sanilac Township takes place after the November general election.

- g. QUOTE FOR REPLACEMENT AND INSTALLATION OF NEW NORTH DOOR

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MOVED by LYALL, seconded by NOELKE to approved the estimate from Sean Murray of Murray Construction for the replacement and installation of the north door of the township hall at the cost of \$350.00. CARRIED.

h. SHORT TERM RENTAL INSPECTOR

The board discussed possible options for hiring a Short-Term Rental Inspector in 2025.

15. CLOSED SESSION: None.

16. OTHER BUSINESS: None.

17. MEETING ADJOURNMENT:

MOVED by NOELKE, supported KELLY by to adjourn at 7:39 PM. CARRIED.

Suzanne Shagena, Township Clerk

Dan Kelly, Township Supervisor

UNAPPROVED