

MINUTES OF REGULAR BOARD MEETING
Thursday, November 14, 2024

SANILAC TOWNSHIP

20 North Ridge Street
Port Sanilac, MI 48469
Phone: 810-622-8178

BOARD MEMBERS

Daniel Kelly, Supervisor
Suzanne Shagena, Clerk
Dru Moran, Treasurer
Jeffery Lyall, Trustee
William Noelke, Trustee

1. OPENING OF MEETING: Meeting called to order at 6:00 PM by Supervisor, Dan Kelly.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL: By Supervisor Kelly.

PRESENT: Supervisor Dan Kelly, Trustee Jeff Lyall, Trustee William Noelke, Treasurer Dru Moran and Clerk Suzanne Shagena.

ABSENT: None.

GUESTS PRESENT: Art Schlichting, Joseph Donnelly, Robert Dear, Dan Finn and Tammy Massman.

4. ADDITIONS, CORRECTIONS TO AGENDA: None.
5. ADOPTION OF AGENDA:
MOVED by NOELKE, supported by LYALL to adopt the agenda as presented. CARRIED.
6. CONSENT AGENDA:
 - a. Board Minutes of 10/10/2024 Regular Meeting.
 - b. Accounts Payable — General Fund and Water Operating Bills.
 - c. November Regular Payroll and Election Payroll.
 - d. Zoning Administrator's Report.
 - e. Planning Commission Minutes of 10/16/24 Minutes.
7. APPROVAL OF CONSENT AGENDA:
MOVED by SHAGENA, supported by NOELKE to adopt the consent agenda as presented. CARRIED.
8. COUNTY UPDATES: None.
9. PUBLIC COMMENTS: Dan Finn commended the Clerk and Election Chairperson, Tazia Milarch, on running a smooth General Election in November.
10. CORRESPONDENCE AND INFORMATION: None.
11. REPORTS:
 - a. TREASURER - Report reviewed and to be filed.
 - b. WATER OPERATING – Report reviewed and to be filed.

MINUTES OF REGULAR BOARD MEETING

Thursday, November 14, 2024

- c. SEFA - Report read and to be filed.
- d. ASSESSOR – Report read and to be filed.

MOVED by NOELKE, seconded by MORAN to approve the reports as presented. CARRIED.

12. UNFINISHED BUSINESS:

- a. MASTER PLAN SURVEY RESULTS – Dan Finn, Planning Commission Member, provided the board with an overview of the survey results.
- b. SEFA BOARD APPOINTMENT – The township is still looking for interested person(s) willing to be appointed to the SEFA Board.

13. APPOINTMENTS: None.

14. NEW BUSINESS:

- a. REVIEW AND APPROVE WATER SERVICE AGREEMENT FOR 570 SOUTH LAKESHORE ROAD
MOVED by NOELKE, seconded by MORAN to approve the Water Service Agreement between the Village of Port Sanilac and Sanilac Township for property known as 570 South Lakeshore Road, owned by Larry Peterson and authorizes Supervisor Kelly to execute said agreement. CARRIED.
- b. APPROVAL OF 2ND QUARTER PAYMENT OF FIRE & EMERGENCY SERVICES MILLAGE TO SEFA
MOVED by KELLY, seconded by MORAN to approve the 2nd quarter Fire & Emergency Services Millage payment to SEFA. CARRIED.
- c. PA 116 APPLICATION FROM BRIAN & KELLY BOOMS
MOVED by LYALL, seconded MORAN by to approve the PA 116 Application for Brian & Kelly Booms for property located on the North side of Frenchline Road, between Harneck and Ridge Roads, located in Section 21, of Sanilac Township. CARRIED.
- d. PRICE QUOTES FOR SNOW REMOVAL AT THE TOWNSHIP HALL AND WATER TOWER
Awarding of snow removal quotes was tabled until the December meeting in order to have those who provided quotes to provide a detailed scope of snow removal work such as shoveling and salting.
- e. APPROVAL OF FINAL CAPITAL INVESTMENT PAYMENT TO SEFA PER THE FUNDING AND MANAGEMENT AGREEMENT
MOVED by SHAGENA, seconded by NOELKE to approve the final Capital Investment payment to SEFA per the Funding and Management Agreement in the amount of \$175,000.00. CARRIED.
- f. REVIEW AND APPROVE PURCHASING MATERIALS FOR TOWNSHIP HALL EXIT DOORS
MOVED by LYALL, seconded by SHAGENA to approved Supervisor Kelly to purchase the materials for the front and north exit doors from McMaster-Carr. CARRIED.
- g. STORAGE AND OFFICE UPDATES
Board members to review cabinets needed for additional storage for election supplies, accessing files and documents, along with taking measurements in the clerk and treasurer’s office for desk and storage updates.
- h. REVIEW OF VILLAGE OF LEXINGTON WATER RATE INCREASE
MOVED by KELLY, seconded by NOELKE, to withhold payment of the November Water Usage billing and statement with rate increase until a meeting can be scheduled with the Village of Lexington to discuss rate increases. CARRIED.

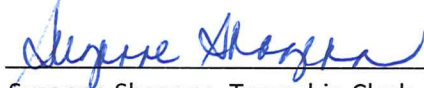
15. CLOSED SESSION: None.

MINUTES OF REGULAR BOARD MEETING
Thursday, November 14, 2024

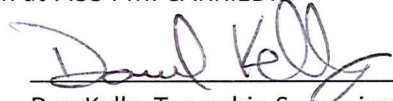
16. OTHER BUSINESS: None.

17. MEETING ADJOURNMENT:

MOVED by NOELKE, supported by LYALL to adjourn at 7:35 PM. CARRIED.



Suzanne Shagena, Township Clerk



Dan Kelly, Township Supervisor