

MINUTES OF REGULAR BOARD MEETING
Thursday, March 13, 2025

SANILAC TOWNSHIP

20 North Ridge Street
Port Sanilac, MI 48469
Phone: 810-622-8178

BOARD MEMBERS

Daniel Kelly, Supervisor
Suzanne Shagena, Clerk
Dru Moran, Treasurer
Jeffery Lyall, Trustee
Tammy Massman, Trustee

1. OPENING OF MEETING: Meeting called to order at 6:03 PM by Supervisor, Dan Kelly.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL: By Supervisor Kelly.

PRESENT: Supervisor Dan Kelly, Trustee Jeff Lyall, Treasurer Dru Moran and Clerk Suzanne Shagena.

ABSENT: Trustee Tammy Massman.

GUESTS PRESENT: Art Schlichting and Joseph Donnelly.

4. ADDITIONS, CORRECTIONS TO AGENDA: None.
5. ADOPTION OF AGENDA:
MOVED by LYALL supported by SHAGENA to adopt the agenda as presented. CARRIED.
6. CONSENT AGENDA:
 - a. Board Minutes of 02/13/2025 Regular Meeting.
 - b. Accounts Payable — General Fund and Water Operating Bills.
 - c. March Payroll.
 - d. Zoning Administrator's Report.
 - e. Planning Commission Minutes of 02/19/25 Minutes.
7. APPROVAL OF CONSENT AGENDA:
MOVED by SHAGENA, supported by LYALL to adopt the consent agenda as presented. CARRIED.
8. COUNTY UPDATES: None.
9. PUBLIC COMMENTS: None.
10. CORRESPONDENCE AND INFORMATION: None.
11. REPORTS:
 - a. TREASURER - Report reviewed and to be filed.
 - b. WATER OPERATING — Report reviewed and to be filed.
 - c. SEFA — Report reviewed and to be filed.

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d. ASSESSOR – Report read and to be filed.

MOVED by LYALL, seconded by MORAN to approve the reports as presented. CARRIED.

12. APPOINTMENTS: None.

13. UNFINISHED BUSINESS:

a. DISCUSSION ON SHORT TERM RENTALS AND A SHORT-TERM RENTAL ADMINISTRATOR.
REVIEWED WITH NO ACTION TAKEN – TABLED UNTIL APRIL MEETING.

b. VILLAGE OF PORT SANILAC PAYMENT FOR TAP IN FEES TO THE TOWNSHIP WATER LINE.
MOVED by Kelly, seconded by SHAGENA to assign and deposit the USDA funds from the Village of Port Sanilac for tap in fees for the Village of Port Sanilac per the Interlocal Water Supply Agreement as follows: \$1,000,000.00 to the Sanilac Water Project account and \$489,523.00 to Water Capital Improvement Program. CARRIED.

c. 2025 PRICING FROM MTH LANDSCAPING FOR MOWING SERVICES.
The township reviewed the pricing information received from MTH Landscaping. The clerk will obtain price quotes from area lawn services for the board to review for the 2025 mowing season.

d. LEXINGTON WATER RATES – PAYMENT OF INVOICES.
MOVED by KELLY, seconded by SHAGENA to pay the outstanding Water Usage Invoices to the Village of Lexington upon a scheduled meeting with the Village of Lexington to discuss water rates. Said payment will be presented to the Village of Lexington at said meeting. CARRIED.

14. NEW BUSINESS:

a. PROPOSED 2025-2026 SEFA BUDGET
The 2025-2026 SEFA Budget was reviewed.

b. 2025 GRAVEL PATCH PRICES FROM THE SCRC
The board reviewed the 2025 gravel prices from the SCRC. This pricing will be used for the 2025-2026 budget and the SCRC will be contacted at that time for a gravel patch agreement.


c. BRUSH SPRAY AGREEMENT WITH THE SCRC.
Reviewed with discussion. No action taken.

15. CLOSED SESSION: None.

16. OTHER BUSINESS: None.

17. MEETING ADJOURNMENT:

MOVED by MORAN, supported by SHAGENA to adjourn at 7:31 PM. CARRIED.



Suzanne Shagena, Township Clerk



Dan Kelly, Township Supervisor